

On September 5, 2023, the 14 individuals listed in the attendance list as (authorized) representatives of 11 institutions met in an

**MS Teams Online Meeting**  
for the first plenary meeting of the  
**VMAP Standards Community**  
met.

Of the persons listed, one person per institution has power of attorney to exercise voting rights at this meeting. The attendance list and the authorisations are an integral part of these minutes (see Annex 1).

The chairman Klaus Wolf (Fraunhofer SCAI) opened the meeting. He welcomed the attendees and explained the purpose of the meeting.

The chair of the meeting proposed the following agenda:

1. Status Updates
2. Working Groups and Projects / Draft VMAP for Sensor Data
3. VMAP Marketing Activities, Best Practices and Training
4. Any other issues

The agenda was adopted unanimously.

Details of the technical discussion and plans can be found in the related powerpoint presentation for that meeting.

### **to 2 / SensorData Specification**

The proposed time schedule for the further works in the VMAP WG SensorData was accepted by vote (11 from 11 yes). The WG SensorData will therefore focus its further works to deliver an internal specification draft till the next December 2023 Assembly meeting.

### **to 3 / communication**

11 from 11 members agreed to put more and joint efforts in public communications, e.g. through LinkedIn, X, and press releases.

### **to 3 / VMAP user meeting**

11 from 11 members agreed to organise a technical VMAP User Meeting in January/February 2024 – probably at Fraunhofer Campus Birlinghoven. There will be no public announcement for this workshop – but participants will be invited directly through all VMAP members.

Sankt Augustin, September 8 2023

Chairman  
Klaus Wolf

